ORI | Office *of* Research Integrity

HUMAN SUBJECTS RESEARCH AT USM: GETTING STARTED

1. Use your institutional login information (FirstName.Lastname@usm.edu) to create a CITI account at CITI Institutional Login.
   a. Complete the CITI Human Subjects Research AND the Common Course
   b. Download and save your CITI certificates→ You may need to manually upload them to your IRB protocol if they don't load automatically in InfoEd.
   c. All CITI certifications need to be renewed every 5 years.
2. InfoEd is our online system for IRB submission and review. You should be automatically added to InfoEd (use your wID to log in) but if not, go here to complete this form to be added manually.
   - After you have completed the form to be added, please allow a minimum of 3 days to access the system. If, after 3 days, you are not able to access the system contact RISGA@usm.edu.
3. If you are a student (undergraduate or graduate), you must complete this training and upload the certificate to each IRB protocol you submit in InfoEd.
4. Sample templates for documents you may need as a part of your IRB application are available here.

Office of Research Integrity
International Center 418
University of Southern Mississippi
Hattiesburg, MS 3906
Phone: 601-266-5997

Director: Donald Sacco, Ph.D. (Donald.Sacco@usm.edu)
Senior IRB Analyst: Lisa Wright, Ph.D., MPH (Lisa.A.Wright@usm.edu) **IRB Chair**: Alen Hajnal, Ph.D. (Alen.Hajnal@usm.edu)
Associate IRB Chair: Masha Krsmanovic, Ph.D. (Masha.Krsmanovic@usm.edu)