

Faculty Handbook Committee Minutes

March 20, 2023

3:00-5:00 PM Asbury Hall & Microsoft Teams

Chair: Jeremy Scott

Historian: Lorraine A. Stuart

Committee members attending: Allissa Beck, Subrina Cooper, Trent Gould, Megan Marlowe, Jeremy Scott, Ward Sayre, Lorraine Stuart, Alan Thompson, Marco Wolf and Lindsay Wright.

Gallery attendees: David Beckett, Allison Gillespie and Jennifer Courts.

The Chair requested that the two 3.1 Proposals be removed from the agenda. Members decided to leave them on the agenda to allow for discussion. Members agreed to allot time to discuss section 5.7.2 5.7.2. Promotion in Teaching-Track Positions and approved the agenda as amended.

The February minutes were approved with corrections.

Chair's Report

The Chair introduced the idea of disseminating the UFHC agenda through Faculty-Senate. After a brief discussion, the committee decided to share agenda through Faculty-Senate as well as posting on the Provost site.

The Chair reported that the election poll for the College of Business and Economic Development representative had been developed in Qualtrics and was ready for dissemination.

Historian's Report

No report given.

Old Business

Proposal 5.8.1.2.3.2 Provost

The proposal to remand tenure and promotion recommendations to the school, rather than college, committee passed the second vote.

Proposal 4.4.1 Annual Activity Report

The proposal, establishing February 1 as the date for all academic personnel to submit annual activity reports to the director, passed the second vote.

Proposal 7.1 Grievance Issues Covered in This Chapter

The proposal, previously tabled, was submitted and approved for a first vote.

Elections

It was determined that the CBED poll would be disseminated through the dean's office.

Proposal 2.5 Distinguished Professor

The proposal passed the second vote.

Proposal 5.3.2.4. Other Criteria as Required by IHL

The proposal acknowledging IHL's establishment of other criteria for promotion and tenure passed the second vote.

Broken Links

Following a brief discussion, the committee agreed that a formal proposal to eliminate Appendix A and update official names of campus organizations should be presented at the next meeting.

New Business

Proposal 5.8.2 Candidate's Right to Update Application Materials

Following some discussion, the proposal was tabled for further editing.

Proposal 3.1 Introduction (Thompson/Wright)

Following discussion, the proposal was voted down in a first vote.

Proposal 3.1 Introduction (Faculty Senate)

Following discussion, the proposal was tabled. The UFHC will reassess the need to alter section 3.1 Introduction following the summer break.

Proposal 4.5.2 Faculty Evaluation Meetings

The proposal establishing timelines for the first and second required annual evaluation meetings between February 15 and May 1 passed the first vote.

Good of the Order

There was a discussion of section 5.7.2 5.7.2. Promotion in Teaching-Track Positions and the rationale behind not requiring a University-wide mandatory probationary period for promotion from associate teaching professor to teaching professor or for promotion from lecturer to senior lecturer for the non-tenure-track corps of instruction.

Next meeting: Monday, April 10, 2023 at 3 pm.

Group One (September 2021 – August 2024), 2024-2027, 2027-2030

Present: Voting, Elected Member of Faculty from the College of Arts and Sciences – **Alan Thompson** (2021-2024)

Present: Voting, Elected Member of Faculty from the College of Nursing and Health Professions – **Megan Marlowe** (2021-2024)

Present: Voting, Elected Member of Faculty from the University Libraries – **Lorraine Stuart** (2021-2024)

Present: Voting, Elected member from the Council of Directors – **Ward Sayre** (2021-2024)

Present: Voting, Member of the Faculty Senate (Senate Appointed) – **Jeremy Scott**

Group Two (September 2019 – August 2022), 2022-2025, 2025-2028, 2028-2031

Present: Voting, Elected Member of Faculty from the College of Education and Human Sciences – **Lindsay Wright** (2022-2025)

Present: Voting, At-Large Member of the Gulf Coast Faculty – **Allisa Beck** (2022-2025)

Present: Voting Elected member from Dean – **Dean Trent Gould** (2022-2025)

Present: Non-voting Ex-officio the University Counsel: **Subrina Cooper** (2022-2025)

Gallery Attendance: