

**Minutes of the
University Faculty Handbook Committee Meeting
September 8, 2016
International Center, Room 514**

Members Present: A. Blackwell; A. Blankenship; S. Cooper; K. Davis; Leisa Flynn; M. Grivno; R. Powell (via Skype); W. Powell; T. Zelner; and Rick Green (Officiating as Chair).

The following items were discussed in preparation for the next official meeting of the Handbook Committee. Some items were reviewed from the 2015-2016 committee for follow-up and completion for the 2016-2017 committee.

I. Agenda items for next meeting:

- a. Dr. Powell – Academic Dishonesty – continued from AY 2015-16.
 - b. Davis/Dr. Danny Beard – Attendance Policy language
 - c. Items from the Faculty Senate –
 1. Senate President Holt wants to make sure of language in the handbook concerning, salary equity (making salary reviews a part of the annual evaluation;
 2. language in handbook in keeping with Title IX statues. Ms. Cooper needs to be present for this discussion);
 3. parking for retired/emeritus faculty. We discovered in this meeting that the parking issue is an Employ Handbook matter and not UFHC.
 - d. Progressive Discipline with Rick Green and Rebecca Powell. Continued from AY 2015-16.
- II. Kimberley Davis was elected as Committee Chair. It was discussed that Dr. Green would continue to be a part of the meetings to assist Dr. Powell and also to be of assistance to Davis in getting comfortable with her duties as chairperson.
- III. We discussed a special appreciation/recognition/plaque for Dr. Dave Beckett for his years of service to the University Handbook Committee. The suggestion was made to include with the Faculty Awards in the spring.

Meetings were set for: 2nd Friday of each month at 10:30 at the International Building. (Post meeting change adjusted meeting schedule to the third Friday with second or fourth as needed.)