

## Faculty Handbook Committee Minutes

November 13, 2023

3:00 p.m. – 5:00 p.m. via Teams

Chair: Lindsay Wright

Historian: Allisa Beck

1. Adopt agenda: Lorraine Stuart asked that one item be added: Lindsay Wright made a motion to add item about names on proposals to the agenda (5b). The vote was unanimous in favor; no objections or abstentions.
2. Approve minutes: A motion was made to approve the minutes. The motion passed with no objections.
3. Officer reports: Lindsay Wright has looked at our charter online. She also noted that the emeritus faculty issue is to be tabled again. The document for everyone to look at is on the Committee's Teams page. Allisa Beck: No report.
4. Old Business
  - a. 3.3.3. Financial Conflict of Interest Disclosure – 2<sup>nd</sup> vote. There was no feedback from University Council, Senate, Council of Directors Deans, or Provost. No discussion. A motion for the vote. The vote was unanimous in favor; no opposed or abstentions.
  - b. 3.3.4. Scholarly Misconduct – 2<sup>nd</sup> vote. There was no feedback from University Council, Senate, Council of Directors Deans, or Provost. No discussion. A motion for the vote. The vote was unanimous in favor; no opposed or abstentions.
  - c. 2.6. Emeritus Faculty – The was tabled at last meeting and was tabled for this meeting as well.
5. New Business
  - a. A.4.2. University Community Services. The Center for Family Therapy was not in the document and has been brought this to the Committee's attention. Move to discuss. Asked for comments, questions, concerns. Comments: Who can bring proposals forward? And has the Appendix outlived its usefulness?—all that's listed can be found on the University's main website. A motion was made to table the proposal to remove the appendix until the next meeting. A vote was unanimous in favor; no opposed or abstentions.
  - b. There was a question about who can submit proposals. 'Official University Representative' could mean individual faculty or Committee (or other campus entities). Bylaws are not clear about this. Lindsay Wright will draft up a bylaws document with track changes set so that everyone can edit.

6. Good of the order: Lorraine Stuart reported that she received positive feedback about the 'welcome' e-mail that was sent out.

Next Meeting: December 11, 2023, 3:00 p.m.

**Group One (September 2021 – August 2024), 2024-2027, 2027-2030**

Present: Voting, Elected Member of Faculty from the College of Arts and Sciences – **Alan Thompson** (2021-2024)

Present: Voting, Elected Member of Faculty from the College of Nursing and Health Professions – **Megan Marlowe** (2021-2024)

Present: Voting, Elected Member of Faculty from the University Libraries – **Lorraine Stuart** (2021-2024)

Present: Voting, Elected member from the Council of Directors – **Edgar Simpson** (2021-2024)

Present: Voting, Member of the Faculty Senate (Senate Appointed) – **Danilo Mezzadri** (2021-2024)

**Group Two (September 2022 – August 2025), 2022-2025, 2025-2028, 2028-2031**

Present: Voting, Elected Member of Faculty from the College of Business and Economic Development – **Melinda McLelland** (2022-2025)

Present: Voting, Elected Member of Faculty from the College of Education and Human Sciences – **Lindsay Wright** (2022-2025)

Present: Voting, At-Large Member of the Gulf Coast Faculty – **Allisa Beck** (2022-2025)

Present: Voting Elected member from Dean – **Dean Trent Gould** (2022-2025)

Present: Non-voting Ex-officio the University Counsel: **Subrina Cooper** (2022-2025)

**Gallery Attendance:**

Holder