

Faculty Handbook Committee Minutes

April 8, 2024

3:00 p.m. – 5:00 p.m., JGH 245

Chair: Lindsay Wright

Historian: Allisa Beck

1. Adopt agenda: No additions to the agenda, so it was adopted as it stands.
2. Approve minutes: There were no additions or changes to the minutes, so they will be filed as they stand.
3. Officer reports
 - a. Chair: Nominations will close Friday at 5pm. (For University Libraries, Arts & Sciences, and Nursing)
 - b. Historian: No report
4. Discussion/Decision/Action Items
 - a. Grievance Policy: Discussion to decide if this is an issue that the Committee should pursue (if so, would be on the agenda for next year, since there is only one more meeting for this fiscal year). A motion was made to have the FHC and other necessary parties identify gaps in the policy. (Take up the policy next year in conjunction with the deans, provost, GC, HR, and directors. 'Look at' and possibly make some changes to the policy). Vote was: 8 in favor, 1 opposed.
5. Old Business: No old business
6. New Business
 - a. Bylaws: The changes to the bylaws were reviewed and then discussed. It will be available for the Committee to read and will be voted on at the next meeting. Lorraine suggested that the minutes be submitted to the Repository for preservation. There was also a question as to whether or not the person have to be promoted to serve. Vote to revert wording for 'non-voting ex-officio member' back to the original and not make changes: 7 in favor; 1 opposed; 1 abstention. Elections: What if the chair or secretary positions are up for election? Who takes over? Decided that the committee would appoint someone to handle elections. In case of a vacancy who would appoint a member until an election can take place? Would look at the previous election results to find a person. All in favor of the dean's appointing an interim (vs. looking at previous election results) 4 in favor of dean; 1 abstain; 4 previous election results. The last paragraph is inconsistent with another paragraph in the bylaws. Suggestion was to make both paragraphs match.
 - b. 2.3.1.1. Teaching Tracks: Tabled until the next meeting. A motion was made to table this and the remaining – c, d, e, until the May meeting. Seconded.
 - c. 5.7.1.3. Promotion from Associate Professor to Professor: Tabled until the next meeting.
 - d. 5.7.1.4. Tenure Application: Tabled until the next meeting.
 - e. 5.7.2. Promotion in Teaching-Track Positions: Tabled until the next meeting.
7. Good of the order: Meeting adjourned.

Next Meeting: May 13, 2024, 3:00 p.m.

Group One (September 2021 – August 2024), 2024-2027, 2027-2030

Present: Voting, Elected Member of Faculty from the College of Arts and Sciences – **Alan Thompson** (2021-2024)

Present: Voting, Elected Member of Faculty from the College of Nursing and Health Professions – **Megan Marlowe** (2021-2024)

Present: Voting, Elected Member of Faculty from the University Libraries – **Lorraine Stuart** (2021-2024)

Present: Voting, Elected member from the Council of Directors – **Edgar Simpson** (2021-2024)

Present: Voting, Member of the Faculty Senate (Senate Appointed) – **Danilo Mezzadri – Jeremy Scott as proxy** (2021-2024)

Group Two (September 2022 – August 2025), 2022-2025, 2025-2028, 2028-2031

Present: Voting, Elected Member of Faculty from the College of Business and Economic Development – **Melinda McLelland** (2022-2025)

Present: Voting, Elected Member of Faculty from the College of Education and Human Sciences – **Lindsay Wright** (2022-2025)

Present: Voting, At-Large Member of the Gulf Coast Faculty – **Allisa Beck** (2022-2025)

Present: Voting Elected member from Dean – **Dean Trent Gould** (2022-2025)

Present: Non-voting Ex-officio the University Counsel: **Subrina Cooper** (2022-2025)

Gallery Attendance:

David Beckett

Kelly Lester

Emileigh McCardle