



12 February 2025

**Addendum 4 for RFP 25-30**

This addendum provides answers to questions submitted by prospective bidders.  
The University's answers are shown in **RED**.

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Amber Floyd

Buyer, Procurement, and Contract Services

- “If applicable, in the event there is an incumbent vendor, the cost of converting the existing system to a new system will be required in the analysis of final costs.”
  - PyraMED is the incumbent vendor. Are you requesting that we submit a bid as if we weren't the incumbent?
    - They should send pricing reflecting what USM already pays, and any additional services outlined in the RFP but not paying for. As they are the incumbent, no additional costs will need to be addressed.
- **User Breakdown:**
  - L1\_\_FTE\_\_PTE # of front desk, Admin
    - 5 full time administrative staff. 1 part-time administrative staff who is also an LPN and sometimes functions in an LPN capacity
  - L2\_\_FTE\_\_PTE # of Clinical non-prescribing. RN, Ma etc.
    - 2 full-time RN's, 4 full-time LPN's, 2 prn/parttime LPN's
  - L3\_\_FTE\_\_PTE # of Prescribers
    - 2 full time nurse practitioners, 4 prn nurse practitioners
- **CMMI Compliance:**
  - Is this required or suggested?
    - Row 92 in appendix A - Should support CMMI. This item is optional but would like to know if your organization has achieved any of the levels of the maturity model. If none then mark this as 'No' with additional details of N/A.

