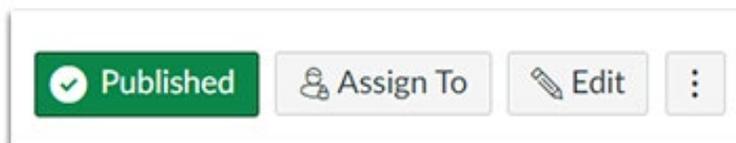# Assignment-Create different Window of Time

per student, students, section, or group of students.

This is used when, in cases where a student, multiple students or section of students, need a different Due date or duration of time to complete an Assignment or Quiz.
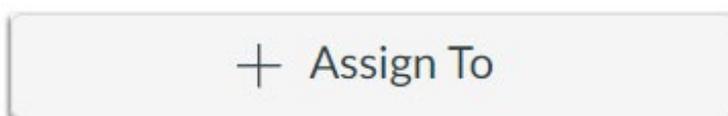
This is **NOT** to assign more time for the duration of a quiz for ODA requirements.

➤ For existing Assignments click the "Assign to" button at the top next to the Assignment's name.
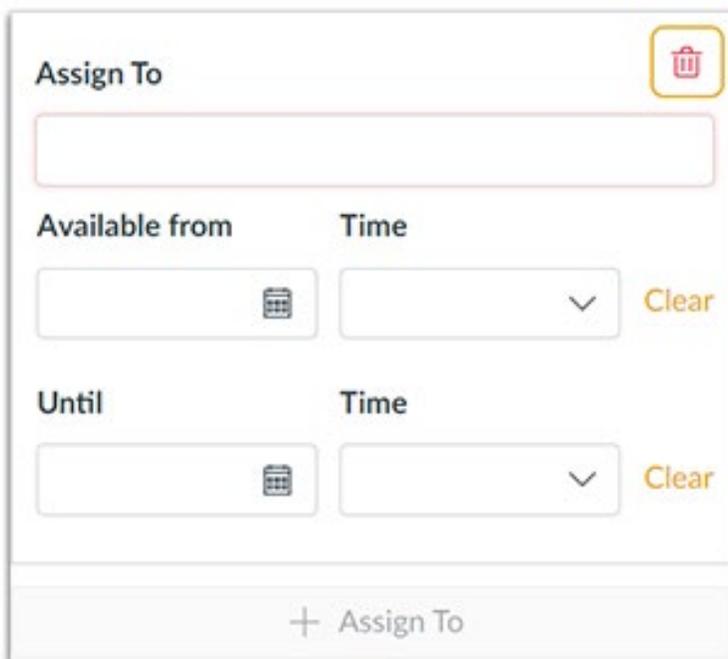

OR

➤ Click to Edit the assignment.
➤ Scroll down to the original Assign to box.
➤ Click the "+ Assign To" button at the bottom to create a new assign to box.

Both actions will create a new "Assign to" box.

➤ Click in the Assign to box to enter the student's name or students' names.

➤ Set a different date for one or more students.

ONLINE LEARNING

If you have many students, begin typing the student's first name in the box. This will reduce the size of the list and aid in the search.

➢ Select the student's name or section of students.

You can add multiple students to the same **Assign to** box or create multiple **Assign to** boxes to meet your needs.

➢ Add the **Due Date** and/or **Availability Dates**.

➢ Click to **Save** or **Save and Publish**