GRADUATE SCHOOL

118 College Drive #5024 | Hattiesburg, MS 39406-0001

Phone: 601.266.4369 | Fax: 601.266.5138 | [graduateschool@usm.edu](mailto:graduateschool@usm.edu) | [www.usm.edu/graduate-school](http://www.usm.edu/graduate-school)

**Associate Graduate Faculty Status Application**

Applicant Name: EMPLID:

E-mail: Academic Rank:

Highest Degree: Year: Institution:

Has the applicant completed a terminal degree appropriate to the academic discipline?  Yes  No

(If “No” the applicant’s relevant experience and qualifications must be clearly articulated in the school director’s letter of support)

USM College: School:

Primary campus: Campus box#:\_\_\_\_\_\_\_\_ School phone #:

Check one:

 Initial appointment (Requires a letter of support from school director)

 Reappointment

 Change in level (e.g., A1 to A2, A2 to A3)

***Type of Associate Graduate Faculty Status requested (check one):***

|  |  |  |
| --- | --- | --- |
| * **Teaching Only** | * **Committee Service Only** | * **Teaching and Committee Service** |
| **Please attach both:**   Current vita (4 pages max)   CITI training certificate  **Also attach at least one:**   Proof of completed USM graduate mentorship training   Other evidence of mentorship experience  **Please indicate specific courses to be taught:** | **Please attach both:**   Current vita (4 pages max)   CITI training certificate  **Also attach at least one:**   Proof of completed USM graduate mentorship training   Other evidence of mentorship experience  **Check only one:**   Will serve on multiple committees   Will serve on a single committee for a specific student (provide name): | **Please attach both:**   Current vita (4 pages max)   CITI training certificate  **Also attach at least one:**   Proof of completed USM graduate mentorship training   Other evidence of mentorship experience  **Check only one:**   Will serve on multiple committees   Will serve on a single committee for a specific student (provide name):  **Please indicate specific courses to be taught:** |

***Level of Associate Graduate Faculty Status requested (check one):***

|  |
| --- |
| **Associate graduate faculty status is extended to part-time, visiting, adjunct, research, and those clinical faculty who are not members of the University’s “Corps of Instruction.” All associate graduate faculty may teach graduate courses within their area of academic or professional specialization. Non-USM employees may be granted associate graduate faculty status on an as-needed basis in order to serve on specific student committees. Associate graduate faculty status must be reviewed for renewal every three (3) years.** |
|  A1 May teach specific graduate courses in their area of academic or professional specialization.   * . |
|  A2 May teach graduate courses in the area of academic or professional specialization and serve on (but not chair) master's and specialist committees. The applicant’s CV must demonstrate a developing program in research, creative scholarship, or clinical activity as appropriate to the academic discipline.   * . |
|  A3 May teach graduate courses in the area of academic or professional specialization and serve on master's, specialist, and doctoral project or dissertation committees. Research faculty employed by the university possessing A3 status may co-chair master’s, specialist, and doctoral project or dissertation committees with a regular (R3) graduate faculty member. The applicant’s CV must demonstrate current, consistent, and active engagement in research, creative scholarship, or clinical activity as appropriate to the academic discipline. |

**Required** **Signatures:**

School Director: Date:

College Dean: Date:

**Approved by Graduate Council: Approved by Dean of the Graduate School:**

Date: Date:

**Form Revised 6/20**

Form revised 5/20