

# AOP MINUTES

## ***USM AOP General Business Meeting August 17, 2021***

- I. Call to Order and Roll Call (Sign-in sheet) 11:34
  - a. Attendees: Mary Maner, Valerie Craig, Troy Knight, Cindy Walker, Karen Shaw, Cory Williams, Kimberly Wyatt, Deborah Thomas, Betty Boney, Caterina Ventura, Susan Christensen, Mandy Teng-Hobbs, Dean Franks, Dena Temple, Marion Jones, Jennifer Lewis
- II. Recognition of Guests or New Members
- III. Adoption of Agenda- will adopt via email – Email -1<sup>st</sup> Motion- Valerie Craig- 2<sup>nd</sup>-Mary Maner- Agenda adopted.
- IV. Approval of Minutes- none to approve
- V. Inspiration (Interim President, Mary Maner)- Shared saying from Salvador Dali
  - a. Each day that I arise I again experience the supreme pleasure of being [fill in your name].
  - b. You are unique, special, and you have a purpose.
- VI. Communications-
  - a. Received a communication from Melissa Carpenter
  - b. Will be issuing some communications to support Katie with the costs of traveling to treatment
- VII. Reports of Officers/Committee Chairs:
  - a. Officer Reports:
    - i. President (Interim President Mary Maner)- no report
    - ii. President Elect & In-Service (Mary Maner)-no report
    - iii. Vice President & Membership (Joyce Powell)-no report
      1. Ask a friend to be in AOP if they are not already
    - iv. Secretary & Hospitality (Jennifer Lewis)- none- see previous communication
    - v. Treasurer's (Budget) Report & Affiliations (Cindy Walker)
      1. Budget report (see attached)
        - a. Total balance (effective June 30<sup>th</sup>) \$9190.24
        - b. New reporting method -income and expenses
        - c. Please advise if we need to provide additional information.
      2. Affiliations report- Cindy is in the process of getting our affiliations renewal for the national and state organizations to send in for this year.
    - vi. Immediate Past President's Report (Valerie Craig)-no report
  - b. Committee Reports:
    - i. Community Service (Jennifer Lewis)-
      1. Blessings in a Backpack Campaign is ongoing. Discussed increasing to 25 backpacks based on feedback from membership.
      2. Mandy Teng-Hobbs indicated that she is encouraging her colleagues to donate to obtain points for a scavenger hunt. Very creative idea.
      3. Mary mentioned getting additional backpacks through Student Affairs.

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4. Jennifer announced she will reach out WDAM Reporter about a follow-up story about the backpack deliveries.
  5. Suggestion to put any extra school supplies at Pantry at Hattiesburg. Concern about times that Hattiesburg Pantry is open conflicts with schedules of international students.
  6. Suggestion to also put school supplies in the Pantry on the Coast as they are open for more hours.
  - ii. Gulf Coast (Joyce Powell)
  - iii. Publicity (Jennifer Lewis and Troy Knight)- see written report
    1. Facebook & Instagram increases due to Blessings in a Backpack Campaign
    2. Twitter
  - iv. Ways and Means (Vacant)-no report
    1. Referenced that Valerie and Troy were going to discuss later this week
  - v. PSP Advisory (Cory Williams)-no report
- VIII. Old Business-
- a. Discussed need to follow-up with HR about PSP program.
    - i. Cory will follow-up with HR and report back.
- IX. New Business-none
- X. Announcements
- a. Blessings in a Backpack program ongoing ends Friday, August 21, 2021
  - b. Web page to register for the Golf Classic will allow online payments for Comcast Sponsorship
- XI. Adjournment (by motion) 12:03 p.m. (1<sup>st</sup> by Mary Maner -Second by Valerie Craig)