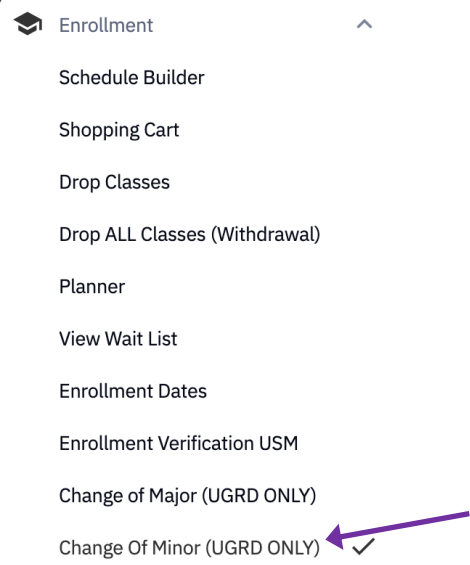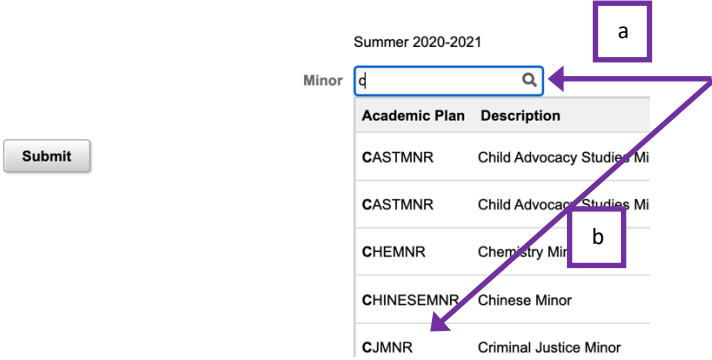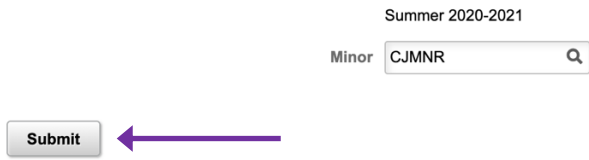## Add / Drop A Minor

NOTE: Before beginning this process in SOAR, you should speak with an advisor in the desired school of minor.

1.	Within SOAR, navigate to the Enrollment menu. 🎓 Enrollment

2.	Select "Change of Minor."
	
	 🎓 Enrollment ^
	
	      Schedule Builder
	
	      Shopping Cart
	
	      Drop Classes
	
	      Drop ALL Classes (Withdrawal)
	
	      Planner
	
	      View Wait List
	
	      Enrollment Dates
	
	      Enrollment Verification USM
	
	      Change of Major (UGRD ONLY)
	
	      Change Of Minor (UGRD ONLY) ✓

3.	Read the provided information. If you wish to continue changing your minor, click the appropriate button. **Change of Minor Request** [Add Minor] [Drop Minor] ID First Name Last Name Note: It is recommended that you review the offered in your current campus will be availa IMPORTANT: Students cannot complete req same time frame as degree requirements fo Undergraduate students may only change t major, campus change or bulletin/catalog ye request process you've made an error, plea a. Add/drop a double major b. Bulletin/Catalog Year Change c. Campus Change d. Add/Drop Certificate Program

4.	a. Type in the first few letters of the of your desired major. b. Select the correct major from the corresponding list.
5.	Once you've selected a minor, click the Submit button.
6.	After submission: a. SOAR will automatically navigate you back to your Student Center. b. You will receive a confirmation email stating that your change of minor request has been submitted. Allow the academic department 10 business days to review and process your request. If you have not received a follow-up email after 10 business days, please contact the department of your intended minor.